

Academic Unit Planning Committee Meeting

June 29th, 2022

1 PM

Online: WEBEX

Attendance:

Unable to attend:

<p>Ed Kendall, Medicine (Chair) Rob Nolan, CIAP Karen Parsons, Nursing Charlene Walsh, Marine Institute Md Mahe Chowdhury, GSU Isabel Ojeda, MUNSU</p>	<p>Ann Dorward, Medicine Vacant, GCSU Vacant Vacant, MUNSU Vacant, MISU</p>
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1. Welcome

a. Review of Agenda

E. Kendall asked for approval of agenda.

b. Approval of Meeting Notes - April 25th 2022

E. Kendall asked for errors or omissions in April 25th minutes. Minutes approved as circulated.

2. AUP Status Report

R. Nolan provided detailed AUP status report. Details are as follows:

Launches

- Proposed Fall 2022 launches to be discussed later in the agenda.

Panel Reports

- Folklore – approved by Dean June 9th. Unit response and action plan due September.
- Philosophy – approved by Dean June 2nd.
- Classics – slightly delayed in submission to Dean of HSS. Expected early July.

Unit Response and Action Plan

- English – Unit response and action plan approved by Dean of HSS on June 7th. On agenda for review.

Update Reports

- Nursing – Three-year update report received June 13th. On agenda for review.
 E. Kendall asked if it would be prudent to forward monthly status reports to Senate. Committee agreed.

Action item: AUPC will adopt policy of forwarding monthly status reports to Senate for information purposes.

3. AUP Reports for Review

a. Faculty of Nursing – Three-year update report

E. Kendall introduced discussion of the three-year update report for Faculty of Nursing. Discussion ensued and included:

- Update report is comprehensive and detailed;
- It was noted that the expectation of re-organizing Nursing programs is a priority, and some of the objectives outlined in the plan were affected by the prospect of re-organization;
- This report is timely given the ongoing discussion of re-organizing MUN Nursing programs;
- It was noted that status of academic programming should be reported on in addition to administrative and organization challenges.
- It was noted that the institutional strategic plan was not mentioned in the report.

Action item: R. Nolan will prepare memo to unit thanking them for the completion of the update report and for completion of their AUP process.

b. Department of English – Unit Response and Action Plan

E. Kendall introduced discussion of the unit response and action plan. Discussion ensued and included:

- Documents are comprehensive and well-written;
- Unit has addressed sensitive issues in an effective and respectful way;
- Unit is working hard in the face of significant challenges;
- It was noted that the institutional strategic plan was not mentioned in the report;
- It is noteworthy that unit is attempting to address the problems of colonialism in Departments of English;

Action item: R. Nolan will prepare memo to unit thanking them for the completion of the unit response and action plan. Memo should ask that future reports make links to institutional strategic plan.

4. Other Business

a. Annual Report 2021-22

Annual report to Senate is normally due September of each year. We should draft our annual report for 2021-22 now to ensure input from 2021-22 committee membership. The report is based on the priorities in Annual Plan for 2021-22: academic unit planning, COVID-19 Response, Process Improvements, Terms of Reference and Membership Challenges, and Quorum Challenges and Membership. The report will provide an update on units that were reviewed during 2021-22, challenges faced during the academic year, completed and expected changes AUP Procedures.

E. Kendall noted that, through Senate Reform committee, AUP will be asked to provide report on Terms of Reference outlining written Terms of Reference versus actual practice.

Action item: R. Nolan will prepare annotated draft of annual report and distribute for review and discussion.

b. Update on introductory meeting with interim AVPA

R. Nolan provided brief update on meeting with Dr. Jennifer Lokash, interim AVPA. Rob met with Dr. Lokash on June 28th and provided overview of Academic Unit Planning, AUPC, and highlighted the responsibilities of the AVPA.

c. Proposed launches for Fall 2022

R. Nolan provided brief update on expected AUP launches for Fall semester 2022.

The launches being planned for this Fall semester are:

- Music
- Modern Languages, Literatures, and Cultures
- Engineering: Discussions previously occurred regarding approach to Engineering – historically, Faculty of Engineering has been reviewed as a single Faculty, but there was interest in reviewing by disciplinary divisions under Dr. Naterer as Dean. Need to discuss with Dr. Dobre.
- Human Kinetics and Recreation
- Grenfell School of Science and Environment: There were discussions with Dean of School of Science and Environment about clusters for review. There has recently been turnover in Dean. More discussions required.
- Earth Sciences
- Chemistry: Launched in Winter 2019, but there has been significant delay and the Dean has approved the unit for re-launch in Fall 2022.

Action item: R. Nolan will notify AVPA of proposed launches and begin outreach to units to plan launches for the Fall 2022 semester.

5. Next Meeting and Adjournment

July meeting is currently scheduled for 1 p.m. on July 25th.

Meeting adjourned at 1:35 p.m.